

1151/01/-110-2-3



March 3, 2021

**Wynthorpe Maintenance Corporation
2022 Annual Meeting Notice
Thursday, March 31, 2022
at 7:00 PM via Zoom**

This letter serves as notice that the **2022 Annual Meeting for Wynthorpe Maintenance Corporation** will reconvene on **March 31, 2022**. This year's meeting will be held via Zoom video conferencing (see the attached "Meeting Access Procedure"). The original meeting held on **January 26, 2022**, did not meet the quorum requirements and a reconvened meeting is required. Accordingly, ***we urge you to complete and return the enclosed ballot if you have not already voted.*** Please note if you have already voted, no further action is required by you.

The order of business is as follows:

- 1.) Call to Order
- 2.) Establishment of Quorum
- 3.) Proof of Meeting Notice
- 4.) Financial Report
- 5.) Old Business
- 6.) New Business
- 7.) Election of Board Members
- 8.) Open Forum
- 9.) Adjourn

If you have any questions, please contact Aspen Property Management at (410) 620-2598 x 4007 or by email at mtheis@aspenpropertymgmt.com.

Agenda subject to change without notice

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Open the camera on your phone,
Point at code to open link. ↓



Wynthorpe Maintenance Corp. Meeting Access Procedure

Meeting ID: 823 0404 4309

Passcode: 275705

Phone Number: (929) 205-6099

Accessing the Meeting Using a Computer or Smartphone (Application)

In order to join a Zoom meeting, you will need to register via:

<https://us02web.zoom.us/meeting/register/tZYud-2oqj8pGt1J4ZuhYSjWjtVg6Aw-qOwd>

To access the meeting on the specified time and date please enter the meeting ID and password. The ID and password are listed above. You will need to have the Zoom application downloaded in order to access the meeting. The application is free and available to download from Zoom's website. It is recommended to download the application one day or more before the meeting to be sure there are no complications. Once you have opened the meeting, you will be brought into a digital waiting room. When the meeting begins, the host will allow you into the meeting room. When you enter the room, your microphone will automatically be muted.




Using a Phone to Dial In

You are also able to call a phone number to listen in on a meeting. You will call the number listed above and then enter the meeting ID and pin on your phone's keypad.

If the meeting has not started yet, you will be brought into a waiting room. You will be prompted to press the pound key (#) on your keypad to enter the waiting room.

Using the Features

Using a Computer or Smartphone (Application)

-  **Raise Hand** – If you have a question or would like to contribute to the meeting, please use the "Raise Hand" button. Click on the button labeled "Participants" at the bottom on the screen and then "Raise Hand". This will notify the host of the meeting that you would like to speak. When they see your hand raised, they will unmute you and provide you with the opportunity to talk.
-  **Mute** – Mute/Unmute – When you enter the meeting, your microphone will automatically be muted. If you would like to speak, please use the "Raise Hand" button and then the host will allow you to unmute yourself.
-  **Chat** – The chat box can be used to type comments or questions. Click the box, type, and then hit "send". The chat will appear in the chat box and be available for everyone to see.

Using a Phone to Dial In

To use the Zoom features when you call into a meeting, you will need to use your phone's keypad.

- Raise Hand – Dial *9
- Mute/Unmute – Dial *6